

YSGOL MAESYDDERWEN



ADDITIONAL INFORMATION

2019/20

GENERAL INFORMATION

SCHOOL NAME:	YSGOL MAESYDDERWEN
ADDRESS:	YSTRADGYNLAIS SWANSEA SA9 1AP
HEADTEACHER:	MR P GRIMES
CHAIR OF GOVERNORS:	MR H PATRICK
TELEPHONE NO:	01639 842115
EMAIL:	office@maesydderwen-hs.powys.sch.uk
WEBSITE:	www.ysgolmaesydderwen.co.uk
TWITTER:	@Maesydderwen
FACEBOOK:	Ysgol Maesydderwen
SCHOOP CODE:	20472
SCHOOL NUMBER (WG):	6664021
EXAMINATION NUMBER:	68685
SCHOOL TYPE:	COMMUNITY, CO-EDUCATIONAL
SCHOOL CATEGORY:	CATEGORY 4 (English is the day to day language of the school)
AGE RANGE OF PUPILS:	11 –18
NUMBER ON ROLL:	500 (approx.)
CHAIR OF GOVERNORS:	MR H PATTRICK
LOCAL AUTHORITY:	POWYS

School Staff

Senior Leadership Team

Headteacher	Mr. P. Grimes
Deputy Headteacher	Mr. M. Jones
Assistant Headteacher	Miss V. Jenkins
Assistant Headteacher	Mr. J. Taffurelli
Associate Leader	Mrs. J. Davies

Heads of School

Lower School	Mrs. K. Johns
Middle School	Mrs. C. M. Jones
Upper School	Mr. J. Lewis

Learning Leaders

Art and D.T.	Miss K. Gullam
English	Mrs. A. Thomas
Humanities, P.E & WBQ	Mrs. J. Davies
Languages	Mrs. R. Williams
Mathematics and I.T.	Mrs. C. Jones
Science	Mrs. F. Brodrick
Specialist Teaching Unit	Mrs. L. Jones
Alternative Curriculum	Mrs R. Bullions

Deputy Learning Leaders

English	Mrs. L. Brooks
Humanities	Mrs. M. Davies
Science	Mr. D. Johnston
Mathematics and I.T.	Mrs. H. Lougher

Teachers

D.T.	Mrs. N McGibney
D.T.	Mr. C. Wolfe
English	Mr. J. Rees
French	Mr. D. Barbeau
French	Mrs. M. Lloyd
Geography	Miss K. Gooch
Health & Social Care	Mrs. A. Buchanan
Maths	Mr. P. Martin
Maths	Mr. T. Mellor
Music	Mrs. D. Clear
P.E.	Mr. D. Jones
P.E.	Mrs. F. Morgan
Welsh	Mrs. A. Lewis
Welsh	Mrs. J. Williams

Pupil Support

Cover Supervisor	Mrs. J. Millar
Learning Coach	Mr. S. Harvey
Learning Coach	Mrs. E. Piddington
Learning Support	Mrs. L. Daniel
Learning Support	Mrs. M. Dorgan
Learning Support	Mrs. M. Evans
Learning Support	Mrs. H. Hibben
Learning Support	Mr. W. Maynard
Learning Support	Miss. S. Newman
Learning Support	Mrs. L. Pickett
Learning Support	Mrs. A. Rees
Learning Support	Miss. S. Watkins
Learning Support	Mrs. L. Welch
Lunchtime Supervisor	Mrs. N. Christopher
Lunchtime Supervisor	Mr. A. Davies
Lunchtime Supervisor	Mrs. T. Morgan
Pastoral Support Officer	Mr. H. Thomas
Sport 5x60 Officer	Mr. M. Kelly
Technician (DT)	Mrs. C. Burke
Technician (DT)	Mr. A. Davies
Technician (IT)	Mr. J. Anderson
Technician (IT)	Mr. R. Harris
Technician (Science)	Mrs. C. Jones

Administration Team

Senior Admin. Officer	Mrs. K. Gaffney
Administrative Assistant	Mrs. A. Thomas
Caretaker	Mr. A. Davies
Caretaker	Mr. R. Emery
Examinations Officer	Mr. C. Cooper
Headteacher's P.A.	Mrs. B. Panfili
Reprographics Officer	Mrs. C. Burke

Term Dates 2019/20

Term	Start Date	Half-Term Dates	End Date
Autumn	Tue. 3 rd Sept. 2019	Mon. 28 th Oct. 2019 – Fri. 1 st Nov. 2019	Fri. 20 th Dec. 2019
Spring	Tue. 7 th Jan. 2020	Mon. 17 th Feb. 2020 – Fri. 21 st Feb 2020	Fri. 3 rd Apr. 2020
Summer	Tue. 21 st Apr. 2020	Mon. 25 th May – Fri. 29 th May 2020	Fri. 17 th Jul. 2020

Non-Pupil Inset Days 19/20

- Monday 2nd September 2019
- Monday 4th November 2019
- Monday 6th January 2020
- Monday 20th April 2020
- Monday 20th July 2020

Useful Dates 19/20

- **Good Friday:** Friday 10th April 2020
- **Easter Monday:** Monday 13th April 2020
- **May Day Bank Holiday:** Friday 8th May 2020
- **Spring Bank Holiday:** Monday 25th May 20120
- **Royal Welsh Show:** Monday 20th July 2020 - Thursday 23rd July 2020

The School Day

8.45am	Warning Bell
8.50am	Tutor Period
9.10am	Lesson 1
10.10am	Lesson 2
11.10am	Morning Break
11.32am	Warning Bell
11.35am	Lesson 3
12.35pm	Lesson 4
1.35pm	Lunch
2.10pm	Warning Bell
2.15pm	Lesson 5
3.15pm	End of School Day

Admission Arrangements

All applications for admission must be made via Powys County Council. Further information is available on the local authority website, or alternatively contact the school admissions team:

Email: admissions@powys.gov.uk

Phone: 01597 826477

Facebook: www.facebook.com/powyscc

Twitter: twitter.com/powyscc

Address: Admissions Team, Powys County Hall, Spa Road East, Llandrindod Wells, Powys, LD1 5LG

Summary of Key Policies

School Security & Health and Safety

At all approaches to the school there are signs instructing visitors to report to the reception area where their presence on site is recorded. Every effort is made to ensure that visitors are accompanied by staff as they move around the building. Unaccompanied visitors are issued with identity badges.

To assist with controlling access to the building, there are CCTV cameras in operation, together with an electronic entry system.

As part of the school's policy on health and safety, all staff have a responsibility to monitor continually health and safety issues in their areas and in the activities carried out by them. In addition, the school has a Health and Safety Officer. She is responsible for ensuring that regular risk assessments are carried out on all of the school's activities. Equipment is regularly checked for faults.

Charging Policy

In accordance with statutory requirements, all materials which learners need for their lessons are provided by the school with a few exceptions. In some subjects, such as Technology, the materials for the lessons are particularly expensive and we may ask parents, on a voluntary basis, to purchase the finished product so that we may recoup some of the costs. In lessons involving food, learners are asked to bring in the ingredients which they will need to make a particular item. Parents who find difficulty in making these voluntary contributions are invited to discuss the matter, in the utmost confidence, with the Headteacher.

While the school is not allowed to charge for trips and visits, other than for board and lodging expenses, again we ask parents to make voluntary contributions. Indeed, unless the cost of such activities can be met in this way, many would be unlikely to take place.

The school's Governing Body has agreed that charges may also be made upon parents when:

- (a) a learner fails to sit a prescribed public examination without good reason
- (b) peripatetic music lesson tuition
- (c) school property or equipment is damaged as a result of a learner's unreasonable behaviour

Equality

The school recognises and welcomes the breadth and diversity of tradition, belief and culture that exists both within and beyond its community. It is committed to providing equal opportunities to all of its learners and staff irrespective of race, religion, age, gender, sexual orientation, ability, disability or social class. It also seeks to comply with and promote the policies and guidelines of the LA and relevant national legislation relating to the issue, including the Race Relations Act. In the organisation of the curriculum, great care is taken to try to ensure that we translate into practice our belief that every learner has an equal entitlement. Care is taken in the selection of lesson materials for all subjects. The school's equality policy and equality and diversity statement reflect the fact that we live in a multi-ethnic society and each learner has different personal experiences. We strive to meet the requirements of the Disability Discrimination Act in all of the school's policies and procedures.

Complaints Procedure

Ysgol Maesydderwen is committed to dealing effectively with complaints. We aim to clarify any issues about which you are not sure. If possible we will put right any mistakes we have made and we will apologise. We aim to learn from mistakes and use that experience to improve what we do. In most cases, concerns are resolved informally by contacting the relevant Head of School. However, if you feel that your initial concern has not been dealt with appropriately you should put your complaint in writing to the Headteacher.

Careers and Work Related Education

At all stages of their education, learners have access to careers education and guidance. From Year 10 onwards, learners complete an on-line survey and appropriate individual support and guidance is arranged with the staff of Careers Wales, who also contribute to the process when learners choose subject options in Year 9. In Years 10 and 11, computer programs, including those provided by Careers Wales Online are available to help learners to research their career choices. Job application, writing of personal CVs and interview processes are also practised. In Year 10, all learners complete a week's work experience with a local employer. This gives pupils a unique insight into the world of work.

The careers programme is well-supported by role models and ambassadors from a variety of businesses. Pupils regularly attend careers fayres and visit universities and college open days, ensuring that they are supported in their next steps in education.

Home School Agreement

The success of learners in Ysgol Maesydderwen is dependent upon a partnership between the school, its learners and their parents. With this in mind, a home school agreement has been compiled after consultation with learners, parents, staff and governors. It sets out the responsibilities of each of these partners, together with what they can expect of each other. We hope that all parents will feel able to accept the terms of this agreement. A copy of the agreement is given to all parents when their children join the school.

School policies and further information for new pupils are available in full on the school website